

**OBJECTIVE:**

**I want to build a career in a growing concern , where I can get the opportunity to prove my abilities by accepting challenges , fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.**

**Contact detail:**

8595742212

shrutisingla828

@gmail.com

Near badri halwai , main market , blb. , fbd. , Haryana

**shruti**

**QUALIFICATIONS : QUALIFICATION**

1. **M.D.UNIVERSITY RHOTAK :**

* **B.COM (HONS.)** completed in **2023** with **70%.**

**2.CBSE BOARD :**

* **12TH** passed out in **2020** with **76%.**
* **10th** passed out in **2018** with **64%.**

**COMPUTER SKILLS :**

* Basic computer with tally
* & GST with certified

Institution

**Strength:**

* :
* 1.) I am a good and quick learner.

2.) I am adoptive in any environment & I i

Am a person of positive attitude ,hard-

Working and dedicated.

**Skills:**

* Ability to work independently
* Active listener
* Time management
* Leadership skills
* Decision making
* Fast learner
* Team management
* Ability to work under pressure

**Certificates and medals :**

* I got first prize in national voter’s day quiz competition
* I got second prize in techno – rangoli competition with my team
* I got silver medal and certificate (2nd)in Haryana divas quiz competition
* I got various certificates in seminars and activities organized by college institution.
* State level online quiz competition on international yoga day.
* I got 75% on national women’s day.
* Participated in inter – college slogan writing competition organized on national voter’s day.
* Participated in national level poster making competition.
* International webinar on role of N-list resources in academic institutions.
* National webinar-cum-quiz competition on reduce . recycle and restore ecosystem.
* I got 85% on international level quiz competition.
* I participated in painting competition by rotary club of DAVIM.
* I participated in national webinar o opportunity in earnings and tax savings in present scenario.
* I participated in national webinar on research methodology.
* I participated in national webinar on mathematics and its application.
* I participated in national webinar on machine learning and data analytics.
* I got 80% in e-quiz on international literacy day.
* I participated in international level quiz competition by department of history.
* I participated in national webinar on research methodology and techniques in higher education.
* I participated in webinar on financial literacy.
* I participated in national webinar on rules and regulations with reference to waste management in india.
* I participated in webinar on COVID – 19 & Challenges for Indian economy.
* I attended the webinar on stock market.
* Attending webinar on the role of pranayama in enhancement of lungs and heart capacity.
* Attending webinar on intellectual property rights (IPR).
* Attending webinar on effective & efficient writing of research papers for the web of science , scopus indexed journal & conference papers using typeset research studio.
* Attending webinar on water conservation.

**Personal details:**

* . NAME : SHRUTI
* DATE OF BIRTH : 07/09/2002
* NATIONALITY : INDIAN
* GENDER : FEMALE
* **DECLARATION:** I hereby declare that the details and information given above is true to the best of my knowledge.

**Place:**

**date: SHRUTI**